

# ST MICHAEL AND ALL ANGELS CHURCH OF ENGLAND PRIMARY SCHOOL

## ADMISSIONS POLICIES AND STATEMENTS ACADEMIC YEAR 2017 - 2018

### Mission Statement

**“The mission of our school is to educate our pupils in all areas of learning to enable them to achieve their full potential by developing and sharing their talents, in a stimulating, Christian and enjoyable environment.”**

It is the wish of the Governors that St Michael & All Angels should be a village school available for the education of all primary school children living in the village. However, whilst it is our wish to offer a place to all children within our catchment area, we do recognise that when there are more applications than there are places available, **this may mean that we are unable to offer a place to a child even if he or she is in our catchment area.**

The Governors, who are responsible for admissions to this Church of England Primary School, have agreed with the Local Authority to admit 15 pupils each year group, 105 for the whole school. Places at this school will be allocated in accordance with the Admissions Criteria detailed in this policy. The Admissions Policy is subject to admissions not taking any KS1 class over 30.

Parents living both in and out of catchment who have a child with a statement of Special Educational Needs can name the school as their school of choice. This may affect the numbers being allocated using the priority criteria.

If the school is oversubscribed, after the admission of pupils with a Statement of Special Educational Needs where the school is named in the Statement, priority for admission will be given to those children who meet the criteria set out in this policy.

These arrangements and the admissions criteria detailed are reviewed annually.

### HOW TO APPLY

**All applications must be made through Leicestershire County Council.** The Council now encourages all applications for school places to be made on line. Details can be found on the County Council website at <http://www.leics.gov.uk/admissions>. The Admissions service telephone number is 0116 3056684.

In addition **all applicants must complete the supplementary Application for Admission form specific to this school** which accompanies this policy to enable the Governors to consider all applications with reference to the criteria in the Admissions policy as listed above. **Applications not supported by a School Admission Form will be considered below applications that are supported by an Admissions Form.** Details of the catchment area, together with a copy of the school's Admissions Policy can be found on the County Council website by following the link [Find a School](#) from the admissions page.

**The deadline for all First Time Admission applications for September 2017 is the 15<sup>h</sup> January 2017.**

## ADMISSIONS CRITERIA

1	Children with a statement of Special Educational Needs that names the school	
2	A 'looked after child' or child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order. A looked after child is a child who is (a) in the care of the local authority (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).	
3	Children whose permanent parental home is in the parish of Rearsby.	
4	Children whose parents are regular worshippers in the Anglican parish church of Rearsby/St Michael & All Angels and supportive evidence provided eg. Minister's letter.	
5	Children with brothers or sisters registered as attending the school on the date of admission. This includes half-brothers and sisters or legally adopted children or fostered siblings who are regarded as brothers and sisters	
6	Children whose parents are regular worshippers of another Christian denomination as defined in Churches Together in Leicestershire (a list of Churches can be obtained from the Diocese) and supportive evidence provided eg. Minister's letter.	
7	Children of other faiths who live within the parish and whose parents desire them to attend this school because of its religious tradition and supportive evidence provided eg. Minister's letter.	

Should it be necessary to operate a tiebreaker the place will be awarded to the child whose residence is closest to the school as measured in a straight line from the front door of the child's permanent parental residence to the school's main entrance. In a very few cases, it may not be possible to decide between the applications of those pupils who are the final qualifiers for a place (e.g. children who live at the same address [flats] or have the same distance measurement). If there is no other way of separating the applications and if to admit both or all of the children would cause the legal limit to be exceeded, then the child (or children) who will be offered the place(s) will be randomly selected by drawing lots.

### ADMISSION PROCEDURE

The Local Authority will provide the school with details of all applications it has received. The school's Admissions Committee will consider these applications using the information supplied by the Local Authority and the School's Supplementary Application form. A list of pupils to be offered places will be forwarded to Leicestershire Authority and offers made to parents by the Local Authority no later than the 16<sup>th</sup> April 2016.

### AGE OF PUPILS

Children are admitted in the September after their 4<sup>th</sup> birthday.

### ADMISSION APPEALS

If a child is not offered a place at the school the parents have the right of appeal to the Diocesan Board of Education whose address is available from the school office. An independent appeal panel will be arranged by the Board. The decision of the panel will be binding on the school.

### IN YEAR APPLICATIONS

Details of the application process are available from the school and from the Local Authority. Once an application has been made it will be passed to the Admissions Committee of the Governing Body for consideration. If the respective year group total is below the published admission number for that year group, the child will be offered a place. If the planned admission number for the school has been reached the Committee are unable to offer a place within the school

## **SCHOOL POLICIES**

We have a wide range of policies covering the provision of education at St Michael & All Angels, a summary of some of these is set out below. The full range of policies is available in the school for closer examination if required.

### Curriculum Policy

The curriculum has five core subjects – English, Maths, Science, Religious Knowledge and Information and Communication Technology. It also has eight foundation subjects – Technology, History, Geography, Music, PE, Art, PHSE and French.

We teach pupils with a variety of approaches, teaching styles and classroom organisation including whole class, groups and individuals. At Key Stage 1 a large proportion of the time is spent on developing accurate speaking and listening, further develop social skills and encourage children to grow in independence. At Key stage 2 children build on the sure foundations in Key Stage 1. The curriculum becomes more subject orientated to cover the broad span of the National Curriculum. The school has individual policies for each area of the curriculum.

### Learning & Teaching Policy

We believe in the concept of lifelong learning and the notion that both adults and children learn new things every day. We maintain that learning should be a rewarding and enjoyable experience for everyone. Through our teaching we equip children with the skills, knowledge and understanding necessary to be able to make informed choices about the important things in their lives. We believe that appropriate learning and teaching experiences help children to lead happy and rewarding lives.

### Monitoring and Evaluation Policy

We believe that it is important that we review, monitor and evaluate our work as part of an on-going process. Our mission statement makes it clear that we are committed to offering our children a high quality of education, where each individual is valued and respected and given every opportunity to realise their potential. We recognise that the process of learning never stops, and the only way we can ensure that our aims are met is by rigorously examining our own practice.

Monitoring is gathering information about actual practice – not what we think or hope might be happening. Evaluation is placing some values on that information – what it is saying about quality and standards, is it adding value to the learner's experience?

### Inclusion Policy

The mission statement states that all children are educated to achieve their full potential in all areas of learning by developing and sharing their talents in a stimulating, Christian and enjoyable environment. We are committed to giving all our children every opportunity to achieve the highest of standards. The policy helps to ensure that this happens for all the children in our school – regardless of their age, gender, ethnicity, attainment or background.

### Special Educational Needs Policy

The school endorses the Local Authority policy for Special Needs. In line with the school aims the Special Needs policy emphasises the entitlement of all pupils to a broad, balanced, relevant and differentiated curriculum.

### Safeguarding

The school fully recognises the contribution it can make to protect children and support pupils in school. The aim of the policy is to safeguard and promote our pupils' welfare, safety and health by fostering an honest, open, caring and supportive climate. The pupils' welfare is of paramount importance.

### Discipline and Behaviour Policy

We believe that every pupil has the right to feel safe, valued and happy at school. Children are expected to be polite and well behaved. We encourage them to respect themselves and their own property and to have respect for other people and their property.

The children will be presented with good examples on which to model their behaviour. Good behaviour and discipline is essential for effective teaching and learning to take place. To do this we need to have rules administered in a fair but firm manner.

NOTE

If no changes are made to the above admission arrangements a consultation will take place at least every 7 years. The consultation will be for a minimum of 8 weeks and will take place between 1 November and 1 March of the year before those arrangements are to apply. This consultation period allows parents, other schools, religious authorities and the local community to raise any concerns about proposed admission arrangements.

Agreed by the Governing Body on .....

Signed by ..... (Chair of Governors)  
R Evans

Last consultation date – January 2012

**ST MICHAEL & ALL ANGELS C OF E (AIDED) PRIMARY SCHOOL  
BROOKSIDE, REARSBY, LEICESTERSHIRE LE7 4YB**

**APPLICATION FOR ADMISSION 2017-2018**

**Child's Details**

<b>Surname</b>	<b>Forenames</b>
<b>Address</b>	
<b>Post Code</b>	<b>Telephone no.</b>
<b>M/F</b>	<b>Date of Birth</b>
<b>Name and Date of Birth of other children in the family</b>	

If you are expressing an interest for a place for your child at St Michael and All Angels, you should complete and return this Supplementary Form together with any required evidence to the school office by 31<sup>st</sup> January 2017

<b>All Applicants please tick the relevant box</b>	<b>Evidence Included</b>	<b>Evidence Required</b>
We live within the catchment area of the school (as indicated on the catchment map available on the website)		
We worship regularly at the Anglican parish church of Rearsby/St Michael & All Angels		Supportive evidence eg. Minister's letter.
My child has brothers or sisters registered as attending the school on the date of admission. This includes half-brothers and sisters or legally adopted children or fostered siblings who are regarded as brothers and sisters		Please provide names
We worship regularly at a church of another Christian denomination as defined in Churches Together in Leicestershire (a list of Churches can be obtained from the Diocese)		Supportive evidence eg. Minister's letter.
We are of another faith and wish our child to attend this school because of its religious tradition		Supportive evidence eg. Faith Leader's letter.

For our own information please would you indicate if St Michael & All Angels is your first choice of school.	<b>No</b>	<b>Yes</b>
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**Signature of Parent(s)** ..... **Date**.....

**(Please print name)** .....